



20th March 2024

Dear Parent/Carer,

As you are aware Swakeleys School for Girls is a stand-alone Academy trust. As such the school is governed by a group of members and trustees. We have a strong team from a diverse range of backgrounds and the board of trustees are now looking for any parents who are interested joining them to work closely with the school in order to further support the Swakeleys community. The board of trustees are seeking expressions of interest from our parent body and are particularly looking for parents who are strategic thinkers and members of the community. In order to complement the skillset of the board of trustees, they are looking for parents with experience and knowledge of one or more of the following:

1. Accountancy and audit
2. Legal and compliance
3. Health and safety and premises management
4. Project management
5. Social care

Joining the board of trustees involves a commitment to attend approximately 6 meetings per year - some are in person and some are virtual. Many take place before the working day begins. Trustees will also be required at times to attend panel hearings and to visit the school during the school day.

If you are interested in using your skillset to make a difference to the lives of the fantastic students and staff of Swakeleys school please send your CV and a covering letter to governance@swakeleys.org.uk It would be useful to understand what skills and experience you would bring to the board of trustees and also an understanding of why you would like to work with Swakeleys School for Girls at this point in your life.

If you have any queries about the role of being a trustee please do contact governance@swakeleys.org.uk in advance of submitting your application.

We would welcome applications before 30th April 2024.

Yours faithfully

Dean Charles
Chair of Trustees
Swakeleys School for Girls

