



23rd January 2024

Dear Families,

Update regarding Leadership of Safeguarding

I wanted to update you regarding a temporary staffing change at Swakeleys School for Girls.

Our Deputy Headteacher Mrs Hare is on medical leave for the remainder of the Spring term. In her absence the Designated Safeguarding Lead will be Mr Hepner. The Deputy Designated Safeguarding Lead remains Ms Hanlon.

Mr Hepner and Ms Hanlon will continue with their existing Leadership responsibilities at school and they are also stepping up to be Interim Deputy Headteachers in Mrs Hare's absence.

I hope that this letter finds you all well and that your child enjoyed all of the events running as part of careers fortnight. Next week is Culture Day on Thursday 1st February and your child will be informed during hall assembly of the arrangements for this lovely day of celebration.

Thank you for your ongoing support of Swakeleys School for Girls.

Yours faithfully

Kelda Stevenson
Headteacher