

Careers Programme 2023-2024

KS3 & KS4

Year	Autumn Term	Gatsby	Spring Term	Gatsby	Summer Term	Gatsby
7	<p>Padlet careers newsletter Job of the week</p> <p>Army Careers</p>	<p>1, 2 & 3</p> <p>2,3,4</p>	<p>Padlet careers newsletter Job of the week</p> <p>Careers Focus Fortnight (January) Careers Fair (after school access) Tutor time / PSHCE lessons</p> <p>Trip to Kidzania</p>	<p>1, 2 & 3 2,3,4</p> <p>1,2,3,4,5 , &7</p> <p>3,4,5 & 6</p>	<p>Padlet careers newsletter Job of the week</p> <p>Brilliant Club</p> <p>Careers talks</p>	<p>1,2&3</p> <p>3,4,5, 6, 7</p>
8	<p>Padlet careers newsletter Job of the week</p> <p>Faraday STEM Challenge Day</p> <p>Sky Academy Trip</p>	<p>1, 2 & 3</p> <p>2,3, 4 3 & 6</p> <p>1,2,4, 5</p> <p>3 & 6</p>	<p>Padlet careers newsletter Job of the week</p> <p>Careers Focus Fortnight (January) - Taster lessons for Options - 'Options Assembly' launching pathways to students. - Careers Fair - Tutor time / PSHCE lessons</p> <p>Lunch time drop in clinics with in house careers advisor.</p> <p>Opportunity to make 1-1 appointments with careers advisor</p>	<p>1, 2 & 3</p> <p>2, 3, 4, 5 & 7</p> <p>1,3, 4,&</p> <p>8</p> <p>8</p>	<p>Padlet careers newsletter Job of the week</p> <p>Brilliant Club</p> <p>BT Skills Bootcamp employability skills work shop</p>	<p>1,2,& 3</p> <p>3,4,5, 6, 7</p> <p>2,3,4,5,6</p>

9	<p>Padlet careers newsletter Job of the week</p> <p>Law and debating work shop - Houses of Parliament Trip</p> <p>STEM Taster Day Brunel</p> <p>Brilliant Club</p> <p>Target Mars trip at Brunel</p> <p>Assembly Global Academy</p>	<p>1,2, & 3</p> <p>2,3,4,5,6</p> <p>4 & 7</p> <p>3,4, 5,6, 7</p> <p>4 & 7</p> <p>3 & 7</p>	<p>Padlet careers newsletter Job of the week</p> <p>Careers Focus Fortnight (January) - Careers Fair - Tutor time / PSHCE lessons</p> <p>Careers talks programme</p> <p>SCS Railways Insight Days workshops (Feb, March) – 60 pupils</p>	<p>1,2, & 3</p> <p>1,2,3,4,5 & 7</p> <p>8</p> <p>2,3,4,5,6</p>	<p>Padlet careers newsletter Job of the week</p> <p>SCS Railways Insight Days workshops – 60 pupils (April, May & June)</p>	<p>1,2, & 3</p> <p>2,3,4,5,6,</p>
10	<p>Padlet careers newsletter Job of the week</p> <p>Life skills – assembly Transferable skills of WEX</p> <p>Virtual WEX opportunities advertised via Springpod, Speakers for Schools & UpskillMe etc</p>	<p>1,2 & 3</p> <p>2, 3, 4 & 5</p> <p>1,2,3,4,5,6,& 8</p>	<p>Padlet careers newsletter Job of the week</p> <p>Careers Focus Fortnight (January) -Careers Fair -Tutor time / PSHCE lessons</p> <p>Women in STEM (National Science Week)</p> <p>Virtual WEX opportunities advertised via Springpod, Speakers for Schools & UpskillMe</p>	<p>1,2 & 3</p> <p>1,2 & 3</p> <p>3, 4, 5, 6 7 & 8</p> <p>1,2,3,4, 5 & 7</p> <p>1,2,3,4, 5,6 & 8</p> <p>3,4,5</p>	<p>Padlet careers newsletter Job of the week</p> <p>SCS Railways work shadowing preparation session</p> <p>1 week work shadowing & learning about the world of work.</p> <p>Debrief session about transferable skills</p>	<p>1,2 & 3</p> <p>3,4,5</p> <p>1,2,3,4,5, 6 & 8</p>

11	Padlet careers newsletters Job of the week	1, 2 & 3	Padlet careers newsletters Job of the week	1,2 & 3 2 & 3	Padlet careers newsletters Job of the week	1,2,3
	Assembly Global Academy	2,3,4 & 5	2 week Careers Focus (January) -Careers Fair (January) - Tutor time / PSHCE lessons	1,2,3,4,5 6 & 7		
	Uxbridge College Assembly	3 & 7	- IAG session - I-I Mock interview day	2,3,4,5,6		
	Post-16 evening	3 & 7	- Insight workshops as part of careers fair - Skills for Life day			
	ASK Apprenticeship assembly	2,4 & 5	- 6 th form taster sessions			
	PwC employability skills WS	3,4,5,6				

KS5

Year	Autumn Term	Gatsb	Spring Term	Gatsby	Summer Term	Gatsb
12	Parental information webinar – sixth form journey	8,3	Presentation on interview skills and networking by Kathleen Saxton, CMO - Omnicom	5,8	Authorised leave given for University visits and taster days	7
	Promotion of university outreach schemes	7	Long-term options assembly (UCAS, apprenticeships, gap years etc)	3,8	Promotion of university summer schools	7
	Online students noticeboard promoting work experience, insight days, taster days at university	2,3	PSHCE sessions: Applying to University Apprenticeships Employability skills	2,3,8	Futures Day: Workshops on: University – external speaker – Royal Holloway UCAS application form Interview skills and Apprenticeships – external speaker - ASK Personal statements CV's Alumni Q+A Uptree – careers in business, finance & law Medicine workshop – Brighton & Sussex medical school	1,2,3, 5,7,8
	Assembly on effective work experience and finding a placement for the summer term	6,8	Follow up workshop from University of Cambridge on Super-curricular and applying	7	Parent webinar on supporting students with future options	3,8
	Workshop by University of Cambridge on applying to Oxbridge	7	Visit to St Anne's Oxford	7	One week work experience programme	5,6
	Alumni assemblies	4,5	Promotion of University Fairs Alumni Assemblies Online student noticeboard	7 4,5 2,3		

13	PSHCE session on University applications and personal statements	3,8	2 nd Apprenticeship skills workshops – selection process – interviews and tests	2,3,8	Assembly on UCAS Clearing and Adjustment	3,8
	Individual tutorials for each student regarding future options	3,8	Information on student finance from external providers during PSHCE.	3,7		
	Oxbridge/med/vet/dent interview workshops with external advisors	3,7,8	Assembly – how to choose from university options and when to reply	8		
	Apprenticeship workshop – how to search and apply	2,8	Follow up Careers appointments for students not applying for university	3,8		
	Interview workshop and mock interviews for students called for interviews	3,8	Alumni assemblies	4,5		
	Alumni assemblies	4,5	Online opportunities noticeboard	2,3		
	Online opportunities noticeboard	2,3				
	One-to- one careers appointments for students not applying for University	3,8				