

SCHOOL ADMISSION APPEALS

Guidance for Parents

September 2023 Entry

Parents have the right to appeal to the Governing Body if they have applied for a place for their daughter and it has not been offered. Parents can apply directly by using our on line appeals form by accessing the link below or from the school website. Parents must set out the grounds for their appeal and supply in triplicate copies of any documents that they wish to rely on to support their Appeal.

<https://zfrmz.eu/C2OzjDo0czap4IRYS4zQ>



Appeals resulting from secondary transfer for admission in September 2023 will be heard according to the timetable as set out below:-

	Allocation Day	Appeals lodged by
Secondary Transfer	2 March 2023	12 noon on Friday 12 May 2023
		Appeal to be heard
Appeals		Between 16 th – 23 rd June 2023

Appeals that are lodged after this date will be heard within 40 school days of the appeal deadline or 30 school days of the appeal being lodged, whichever is the later date.

Parents will be sent notification of the date of their appeal hearing at least 10 clear school days in advance of the hearing.

Parents will be sent a copy of the school's case 7 working days in advance of the hearing.

If any Parent wishes to submit further evidence, which has not been included with the initial appeal, they should ensure that this is received at least 7 clear working days, not counting the day of postage or the hearing, in advance of the appeal hearing date.

Parents should note that any additional evidence or information received after the deadline will not be circulated and may not be considered at the hearing.