



June 4th 2020

Dear Parent/Carer/Year 10 pupil

Firstly, we hope very much that you are all safe and well in these difficult times. We also hope that you have been able to continue with your learning at home, but realise that many may have faced difficulties in relation to this.

As you know, the government has asked us to provide some form of 'face to face' support for Year 10 pupils before the summer holidays. We have thought long and hard about this and have decided that the starting point for this should be a face to face meeting with a member of staff to discuss how pupils have been getting on in all of their subjects. This will be a supportive one to one meeting and it will last up to 30 minutes. Pupils will be asked about the work they have been doing, things they have found difficult and what they would like more support with. **This academic review meeting will be a crucial part of the transition from Year 10 into Year 11 and so it is essential that students attend** unless they have extenuating personal circumstances which would prevent this including symptoms or shielding. At this stage pupils will not be meeting all of their individual subject teachers but we will have gathered information from these staff.

Enclosed with this letter are the details of this academic review meeting. Please make careful note of the the date, time and room. If a pupil has difficulty with attending, please call the school office asap.

- Pupils should travel to school independently by foot, bicycle or car and should avoid using public transport if they can. Where this is not possible, they should maintain social distancing and wear a mask if they have one (see govt guidance).
- Pupils should arrive via Clifton Gardens 5 minutes before their start time and report to the main school entrance to sign in. They will then be directed to the room their interview will take place in.
- Strict 2 metre social distancing will apply at all times. Pupils will be expected to wash hands/hand sanitise on entry to the building and before leaving.
- Pupils will need something to make notes with and should bring their own bottle of water.
- They do not need to wear uniform but should dress according to our non-uniform guidelines.
- Pupils should not be meeting up with each other on the way to or from school as we need to minimise social contact and maintain social distancing.
- After their meeting, pupils may go to empty their lockers. Some lockers have been emptied in order to be cleaned. The contents of these lockers will be with Mrs Thompson in room 012.
- They will not be able to stay in school after this as we have to restrict numbers in the building.

Once all of these meetings have taken place, we will decide what further support individuals may need and will plan accordingly. We are very much looking forward to seeing our Year 10 pupils and welcoming them back into school.

Yours sincerely,

Mrs S Pryor (Headteacher)



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