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# Swakeleys School for Girls

## Welcome to Intake afternoon



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# Mrs Sue Pryor Headteacher

wakeleys  
school  
FOR GIRLS

# ***What is most important to us?***

***Achieve***

***Behave***

***Contribute***



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# Uniform: W&S Sports

- Compulsory grey Swakeleys School for Girls blazer (green trim)
- Optional black v-necked jumper with one green stripe in the 'V'
- Compulsory black double pleat skirt **OR**
- A choice of two styles of uniform trouser that are compulsory
- Uniform skirt and trousers must be bought only from W and S Sports

# Other uniform

- Plain green blouse with collar, long or short sleeves
- Black or white/natural socks or plain black tights
- Black flat or low-heeled formal shoes (No Vans)  
Shoes must be leather/leather look and without fashion accessories etc. Kickers SHOES are allowed
- A warm, practical coat in plain navy or black. No hoodies or sweatshirts with hoods
- Make-up is not permitted in Years 7-9. Hair must be a natural colour and no extreme styles
- School lanyard

# PE kit

Please read the PE uniform list carefully in your handbook.  
Three important things to note are:

- Purchase a PE top in the **correct house colour**
- Buy sports trainers - fashion trainers are **not** acceptable
- Headscarves may **not** be worn around the neck in contact sports. Girls will be expected to remove them, tie them differently or wear a sports hijab



# Uniform & PE kit purchase

The following items MUST be purchased from W and S Sports, our official supplier:

- Blazer
- Jumper
- Skirt and/or trousers
- PE House Colour Top
- PE sweatshirt (optional)

W&S also stock the correct colour blouse. If you buy this elsewhere please make sure the colour is correct.

# Uniform & PE kit purchase

Purchases can be made ONLINE:

[www.wssports.co.uk](http://www.wssports.co.uk)

We have two more fitting days in school if you wish to meet our supplier and try on sizes:

- 4th July: 3.30 - 6pm
- 9th July: 2.30 - 6pm

Appointments are not necessary.



# PE trainers

- Appropriate examples:



Clear differentiation on the sole of the shoe to ensure the appropriate support

- Not suitable examples:



**Sports shops may sell these for sport but they are inappropriate as they have no support and/or the sole is flat**

# Other uniform

- Nail varnish and false nails of any kind are not permitted
- Hair accessories must be understated and black, white, green, gold or silver. They should not be decorative .e.g. with large flowers, patterns
- Any girls who needs, for religious reasons, to wear a headscarf may do so (special rules in PE) as long as it is **plain white, black or emerald green with no embellishments**

# Jewellery

- Acceptable: one discreet ring, 5mm stud in ear lobe gold, silver or clear, discreet stud nose piercing, religious bangle or crucifix, health bracelets. Nothing else!

# School bag

We do not have a standard school bag. Please ensure that a bag is:

- Easy to carry (e.g. rucksack)
- Big enough to hold A4 folders and PE kit
- Has a place for a re-usable water bottle
- Has a safe place for keys
- Is named!

Please name all items of clothing. Fed up of name labels?

- Try: [www.stamptastic.co.uk](http://www.stamptastic.co.uk)

# Safeguarding

**The Designated Safeguarding Leads are:**



**Miss Hanlon**  
**Assistant Head**  
**and the Year 8,9,10 & 11 YLCs**

We occasionally do need to speak to your daughter or to you about things that have happened in school or at home. Very occasionally, in the case of some safeguarding concerns, our role requires us to contact external agencies before contacting you.

**You can contact us if you have concerns about the safety of your own child or any other pupil in the school.**

# Online Safety Code

## Pupils will:

- Remember that images online do not always reflect reality
- Only add members to a group with their consent
- Power down screens 30 minutes before bed
- Only post comments that make people feel good about themselves
- Only post pictures of people if they approve
- Use non-offensive language and respect the views of others
- Only follow and accept people who are known and a similar age
- Report abusive and inappropriate messages

Please consider carefully the type of phone you will allow your child to have.

Smart phones are expensive items. **Does she need one?**

Please do not allow your daughter to use WhatsApp and Snapchat.

Visit [www.net-aware.org.uk](http://www.net-aware.org.uk) for advice on age appropriate social media and gaming.

# Parent Pay

## **We are a cashless school**

- All pupils will have a Parent Pay account
- Cash is assigned to individual ID cards which are then used in the canteen
- Lanyards and ID cards are also our form of security and must be worn at all times

# The environment

**We are doing what we can to help with environmental issues**

- No single use plastic – buy a re-usable water bottle
- Use recycling bins
- Walk to school, cycle to school or use public transport.  
This is in keeping with our desire to preserve the environment and also contributes to a healthy lifestyle

**Clifton Gardens is our main entrance for both pedestrians and vehicles**

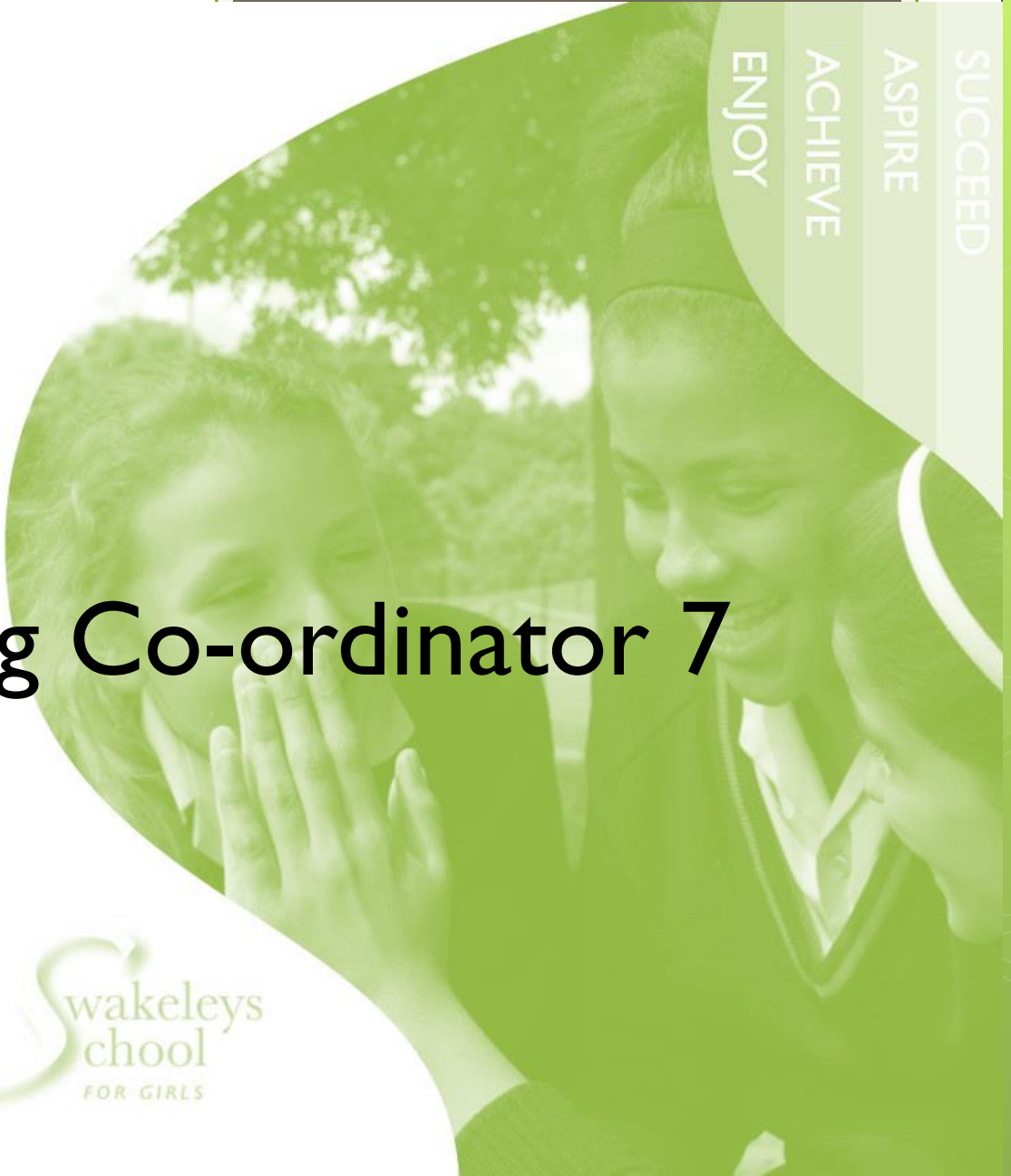
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# Miss Allan Year Learning Co-ordinator 7





# Form tutors

<b>7FN</b>	<b>Mrs I Kazmi</b>
<b>7MC</b>	<b>Miss N Mann</b>
<b>7EB</b>	<b>Mrs J Morning</b>
<b>7JA</b>	<b>Miss G Kang</b>
<b>7AF</b>	<b>Miss C Marfatia</b>
<b>7RP</b>	<b>Miss J Butterfield</b>
<b>7MY</b>	<b>Miss K Mills</b>
<b>7DS</b>	<b>Mrs E Smith (Mr A Coulthard Friday)</b>

# Information for parents

- Admissions – complete by Friday 5<sup>th</sup> July
- Website – [www.swakeleys.hillingdon.sch.uk](http://www.swakeleys.hillingdon.sch.uk)
  - ✓ Parent Handbook
  - ✓ Summer Reading list
  - ✓ Free School Meals letter
- Why Swakeleys School? (lilac)

# Important dates

- Tuesday 3<sup>rd</sup> September: 9am-2pm Induction day
- Wednesday 4<sup>th</sup> October: Settling In Evening
- Tuesday 8<sup>th</sup> December: Year 7 Pantomime
- Thursday 8<sup>th</sup> March: 5-8pm Year 7 Parents' Evening

# Before September...

- Go to the Parent Pay shop to buy the link book, hire a locker and buy a padlock - £15.00
- Read the Pupil Handbook together
- Practise the journey and agree pick-up points
- Buy and label her uniform and PE kit

## ...and on Tuesday 3<sup>rd</sup> September

- Arrive at 8.30am for a 9.00am start in correct uniform via Clifton Gardens entrance
- Bring Pupil Handbook and pencil case/bag
- Packed lunch to be brought for the first week until your ParentPay account is set up
- The day finishes slightly earlier at 2.00pm

# On a daily basis

- Check the Link Book every day for messages, homework and deadlines
- Find a quiet place and have a fixed routine for doing homework – Epraise
- Checking your daughter's messages/emails/use of mobile phones
- Get ready the night before – lunch, books and equipment packed

# Excellent attendance

- Punctuality – aim for an 8.00am - 8.30am arrival
- Phone before 8.30am to inform of reason for absence
- Automated phone call for unknown absence
- Please send letter explaining absence on your daughter's return to school – no holidays during term time
- Attendance: Ms Parker, Home School Liaison Officer will be in the Drama Studio following this until 4pm

# The Welfare Office

- Mrs Thompson – Welfare Assistant
- Contact us about any medical issues
- Provide spares of any regular medication
- If you wish to meet Mrs Thompson, she will also be in the Drama Studio until 4pm.

# Special Educational Needs

- Dr Laxton will also be in the Drama Studio until 4pm



**Student**

**Success**

**Parents**

**School**

# Leaving the Hall



**7RP**



**7FN**



**7AF**



**7MC**



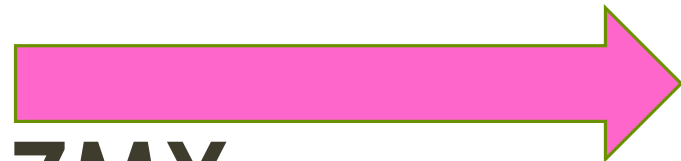
**7JA**



**7EB**



**7DS**



**7MY**