RESPONSIBLE USE OF THE INTERNET

As part of the School's ICT programme we offer pupils supervised access to the Internet. Access to the Internet enables pupils to explore a huge range of databases and other sources of information. The School uses software to monitor this activity and to block inappropriate material.

As part of the School's Behaviour Policy we wish to make clear to pupils and to parents what our rules are for **acceptable** internet use. We are sure that the vast majority of pupils will abide by these rules, but we wish to make clear that appropriate sanctions in accordance with the School's Behaviour Policy may be invoked against any pupil who is found to have breached the rules set out below:

Rules for Acceptable Internet Use

The School has installed computers with Internet access to help our learning. These rules will keep you safe and help us be fair to others.

- I will only access the Internet and school network with my own login and password, which I will keep secret;

- I will not access or attempt to access other people's files;

- I will not access or attempt to access any network or workstation administration files;

- I will only use the Internet for school work and homework;

- I will not bring in floppy disks/CD ROMS/pen drives or memory sticks from outside school unless I have been given permission and they have been scanned in school for viruses;

- I will ask permission from a member of staff before using the Internet;

- I will only e-mail people with approval from my teacher;

- The messages I send will be polite and responsible;

- I will not give my home address or telephone number, or arrange to meet someone, unless my parent, carer or teacher has given permission;

- I will report any unpleasant material or messages sent to me. I understand this report would be confidential and would help protect other pupils and myself;

- I understand that the school may check my computer files and may monitor the Internet sites I visit.

- I will not download large amounts of information to either the computer network or the printer.

- I will ask permission before I print.

Pupil Signature _____ **Date** _____